

Tiverton Municipal Buildings Feasibility Advisory Committee
Regular Meeting Minutes
August 17, 2010 at 7:00 p.m.
Town Hall, 343 Highland Rd., Tiverton, RI

1. Call to order: 7:10 p.m.
2. In attendance: Laura Epke, Lisa Glowacki, Jay Lambert, Barbara Pelletier, Lynn Perrault and Diane Harris
3. Approval of Minutes: July 27, 2010 regular meeting
 - a. minutes were approved as revised and will be sent out to all members
4. Update: Survey returns
 - a. Many additional surveys have been returned. Nothing to report as yet.
5. Update & discussion: RFP for Nonquit
 - a. Memo to be sent to the Town Council was reviewed.
 - b. Memo will be sent to the Council (Laura).
 - c. Laura is hopeful that the memo will be placed on the Town Council's agenda for August 23rd. Lisa will accompany Laura as committee representatives.
6. Nonquit meeting – final organization
 - a. The High School has approved of holding the first workshop on August 25th.
 - b. Revise power point: Lynn and Laura
 - c. Flyer needed: Lisa will create and confer with Barbara and Lynn
 - d. Flyer to be distributed to local areas: Laura, Lisa and Barbara will print and post.
 - e. Color index cards, poster paper, markers: Laura and Diane to gather
 - f. Need at the meeting: LCD projector (borrow from Library?) Screen (use Town's), computer (Laura's will be available)
 - g. Make table cards (residential, business/commercial, public use, mixed use)
Lynn

- h. That Night (as of now): At door one or two of us will pass out colored index cards for grouping. Laura will present power point and watch the time-frame for the session. Two people will be at each table, one to facilitate and one to record. Laura has spoken with Rebecca Elwell about assisting with facilitation and she is willing. Laura will also contact Mike Burk. Partnerships for the tables are:

	Residential	Business/Co m	Public Use	Mixed Use
Recorder	Jay	Lisa	Diane	Barbara
Facilitator	Lou	Mike (Bob)	Lynn	Bob

- i. Lynn suggested that the committee might think about pushing the date back to give enough prep time and publicity time. Laura seconded this notion and the present members agreed. Laura will contact the School Department to change the date to Sept. 1st or Sept. 8th depending.
7. August 25th will remain on our calendar for final preparation.
8. To-Do List: See details in minutes
9. Set Next Meeting Date: August 25, 2010, 7:00 p.m. Town Hall
10. Adjourn: 8:35 p.m. Diane motion, Barbara second